

Eastern York High School
Transition Portfolio Checklist
Assessments / Activities

Student Name: _____

Grade	Topic	Assessment / Activity	Responsible Party	Date Completed
7 th	Transition Portfolio	Begin Transition Portfolio (Required for all 7 th grade LS students)	LSCM	
	Formal Assessment(s)	Choices Interest Assessment	Guidance Counselor	
		CITE Learning Styles Survey	LSCM	
	In-formal Assessment(s)	Student Transition Survey	LSCM/ Student	
		Parent Transition Survey	LSCM/ Parent	
	Activity(s)	Career Awareness Collage / Cube (Based on Choices Interest Clusters / Results)	LSCM	
		Maintain an agenda of assignments (Organizational / Time Management Skill)	LSCM	
	Agency Linkage	Provide awareness and/or contact information for agencies and specific support people (MH/MR, Special Olympics) – If potentially eligible	LSCM	
	Self-Advocacy	<u>Attend</u> own IEP Meeting (Student identifies the different sections of the IEP Meeting)	LSCM/ Student	

Grade	Topic	Assessment / Activity	Responsible Party	Date Completed
8 th	Transition Portfolio	Update Transition Portfolio	LSCM	
	Formal Assessment(s)	Choices Ability Assessment	Guidance Counselor	
	In-formal Assessment(s)	Student Transition Survey	LSCM/ Student	
		Parent Transition Survey	LSCM/ Parent	
	Activity(s)	Maintain an agenda of assignments (Organizational / Time Management Skill)	LSCM	
		Career Research Essay (Choose a Career / Career Cluster based on Choices Ability Assessment)	Computer Class Teacher	
		Course Selection Activity / Transition to High school Meeting (Review grade status and select appropriate courses based on transition assessments)	LSCM (MS/HS)	
		*Provide York County School of Technology information and application if interested *Provide information concerning YCST's Open House	Guidance Counselor	
	Agency Linkage	Provide awareness and/or contact information for agencies and specific support people (MH/MR, Special Olympics) – If potentially eligible	LSCM	
	Self-Advocacy	Attend own IEP Meeting (Student <u>shares</u> with team - interests: academic, career, & social)	LSCM / Student / Transition Coordinator	

Grade	Topic	Assessment / Activity			Responsible Party	Date Completed
9 th	Transition Portfolio	Update Transition Portfolio			Transition Coordinator/ Student	
	Formal Assessment(s)	Choices Interest Assessment (<i>Graduation Project Requirement</i>) (Choose top 3 career clusters)			Career Counselor	
		Personality Assessment (<i>Graduation Project Requirement</i>)			Career Counselor	
	In-formal Assessment(s)	Learning Styles Survey			Transition Coordinator	
		Student Transition Survey			LSCM/ Student	
		Parent Transition Survey			LSCM/ Parent	
	Activity(s)	Career Research Project			Careers Teacher	
		PFLS Goal Setting Activity			PFLS Teacher	
		Course Selection Activity (Review credit status and select appropriate courses based on transition assessments)			Guidance Counselor/ LSCM	
		Transition Introduction Meeting (Provide information on: Transition/Graduation Requirements/Graduation Project)			Transition Coordinator	
		<u>Employment</u> *Provide York County School of Technology information and application if interested *Provide information concerning YCST's Open House	<u>Post-Secondary</u> *Provide PSAT/SAT Accommodation Forms – if applicable during IEP Conferences	<u>Military</u> ***	Career Counselor/ Guidance Counselor/ LSCM/ Transition Coordinator	
		Provide awareness and/or contact information for agencies and specific support people (MH/MR, Special Olympics) – If potentially eligible			LSCM/ Transition Coordinator	
	Agency Linkage					
	Self-Advocacy	Talk to Regular Education Teachers about needed accommodations			LSCM/ Student	
		Attend own IEP Meeting - (Student <u>shares</u> with team: - Interests: academic, career, & social - Strengths/Needs/Elective Possibilities)			LSCM/ Student	

Grade	Topic	Assessment / Activity			Responsible Party	Date Completed
10 th	Transition Portfolio	Update Transition Portfolio			Transition Coordinator/ Student	
	Formal Assessment(s)	Choices Ability Assessment			Transition Coordinator	
		Ansell-Casey Life Skills Assessment – Youth 1 (LSS students – if applicable)			LS Self-Contained Class Teacher	
	In-formal Assessment(s)	Accommodations Questionnaire / Self Advocacy Web (Student develops web indicating knowledge of accommodations needed for each instructional area)			Transition Coordinator	
		Student Transition Survey			LSCM/ Student	
		Parent Transition Survey			LSCM/ Parent	
	Activity(s)	Create Job Application Summary Card			Transition Coordinator	
		Course Selection Activity (Review credit status and select appropriate courses based on transition assessments)			Guidance Counselor/ LSCM	
		<u>Employment</u> * Provide opportunity to research educational requirements and job tasks for possible career choices	<u>Post-Secondary</u> * Provide awareness information concerning the PSAT * Provide PSAT/SAT Accommodation Forms * Provide opportunity to research educational requirements for possible career choices	<u>Military</u> * Provide awareness information concerning the ASVAB	Career Counselor/ Guidance Counselor/ LSCM/ Transition Coordinator	
		Transition Informational Meeting (Provide information on: Transition/Graduation Requirements/Graduation Project/Transportation Options -Driver's License)			Transition Coordinator	
		Provide awareness and/or contact information for vocation evaluations available through OVR at HGA - If potentially eligible -			LSCM/ Transition Coordinator	
	Agency Linkage					
	Self-Advocacy	Talk to Regular Education Teachers about needed accommodations			LSCM/ Student	
		Attend own IEP Meeting - (Student <u>shares</u> with team: - Interests: academic, career, & social - Strengths/Needs/Elective Possibilities - Accommodations needed to be successful)			LSCM/ Student	

Grade	Topic	Assessment / Activity			Resp. Party	Date Complete
11 th	Transition Portfolio	Update Transition Portfolio			Transition Coordinator/ Student	
	Formal Assessment(s)	Pennsylvania Career Guide Interest Assessment			Career Counselor/ Transition Coordinator	
		Choices Work Value Sorter			Transition Coordinator	
		Community College Placement Test			Transition Coordinator	
		ASVAB: (Only if: Military Goal or Interested in this specialized Vocational Evaluation)			Guidance Counselor	
	In-formal Assessment(s)	Student Transition Survey			LSCM/ Student	
		Parent Transition Survey			LSCM/ Parent	
	Activity(s)	Careers Opportunity Program Participation (COPS)			Career Counselor/ Transition Coordinator	
		Develop personal finance / work skills through the Personal Finance / Work Skills Class (LSS students)			LSCM	
		Create Cover Letter (<i>Graduation Project Requirement</i>)			Career Counselor/ English Teacher	
		Create Resume (<i>Graduation Project Requirement</i>)			Career Counselor/ English Teacher	
		Job Shadow (<i>Graduation Project Requirement</i>) (if not already completed)			Career Counselor/ Student	
		Community Service – 10 hours (<i>Graduation Project Requirement</i>) (if not already completed)			Career Counselor/ Student	
		Course Selection Activity (Review credit status and select appropriate courses based on transition assessments)			Guidance Counselor/ LSCM	
		<u>Employment</u> *Provide School-to-Career Information - Diversified Occupations (DO) - Advanced Skill Center (ASC) - District Teacher Assistant Program - HS Teacher Assistant / Administrative Assistant Independent Study	<u>Post-Secondary</u> * Provide awareness information concerning the PSAT/SAT *Provide PSAT/SAT Accommodation Forms *Provide opportunity to internet search and compare post-secondary possibilities *Provide information concerning the differences between high school and post-secondary living and expectations *Encourage post-secondary visitations	<u>Military</u> *Provide awareness information concerning the ASVAB *Provide opportunity to internet search military options *Encourage recruiter meetings	Career Counselor/ Guidance Counselor/ LSCM/ Transition Coordinator	
		Transition Informational Meeting (Provide information on: Transition/Graduation Requirements/Graduation Project/Transportation Options - Driver's License/Voter Registration Forms/Selective Service Registration Assistance/Social Security Work Incentives[LSS])			Transition Coordinator	
	Agency Linkage	Provide awareness - contact information and/or pre-application for OVR (include EYSD Student Release of Information Form) - Post-secondary Education Bound & - Employment Challenged			LSCM/ Transition Coordinator	
	Self-Advocacy	Talk to Regular Education Teachers about needed accommodations			LSCM/ Student	
		Attend own IEP Meeting - (Student <u>shares</u> with team: - Interests: academic, career, & social - Strengths/Needs/Elective Possibilities - Accommodations needed to be successful)			LSCM/ Student	

Grade	Topic	Assessment / Activity			Resp. Party	Date Complete
12 th	Transition Portfolio	Update Transition Portfolio / Prepare Portfolio for Mock Interview (Keep for placement of Summary of Academic Achievement End-of-Year Form)			Transition Coordinator/ Student	
	Formal Assessment(s)	Interview Assessment			Career Counselor	
		Choices Interest Assessment			Transition Coordinator	
		Choices Ability Assessment			Transition Coordinator	
		ASVAB: (Only if: Military Goal or Interested in this specialized Vocational Evaluation)			Guidance Counselor	
		Ansell-Casey Life Skills Assessment – Youth 1 (LSS students)			LS Self-Contained Class Teacher	
	In-formal Assessment(s)	Student Transition Survey			LSCM/ Student	
		Parent Transition Survey			LSCM/ Parent	
	Activity(s)	Develop personal finance / work skills through the Personal Finance / Work Skills Class (LSS students)			LSCM	
		Course Selection Activity (Review credit status and graduation status)			Guidance Counselor	
		Mock Interview (<i>Graduation Project Requirement</i>)			Career Counselor	
		<u>Employment</u> *Provide opportunity to participate in a School-to-Career Program (if eligible) - Diversified Occupations - Advanced Skill Center - District Teacher Assistant Program - HS Teacher Assistant / Administrative Assistant Independent Study	<u>Post-Secondary</u> *Provide awareness information concerning the SAT *Provide information concerning the differences between high school and post-secondary living and expectations *Provide opportunity to internet search and compare post-secondary options *Encourage college visitations *Provide opportunity to visit the Guidance Office concerning post-secondary education admissions/applications, financial aid and scholarships *Provide information on the post-secondary school of their choice tutoring/learning centers and disability services center *Research paperwork needed for post-secondary disability services (504/current psych)	<u>Military</u> *Provide awareness information concerning the ASVAB *Provide opportunity to internet search military options *Encourage recruiter meetings	Career Counselor/ Guidance Counselor/ LSCM/ Transition Coordinator	
		Transition Informational Meeting (Provide information on: Transition/Graduation Requirements/Graduation Project/Transportation Options - Driver's License/Voter Registration Forms/Selective Service Registration Assistance)			Transition Coordinator	
		*Provide Adult Agency Linkage Information Card			Transition Coordinator	
		Provide awareness - contact information and/or pre-application for OVR (include EYSD Student Release of Information Form) *Post-secondary Education Bound & *Employment Challenged			LSCM/ Transition Coordinator	
	Self-Advocacy	Talk to Regular Education Teachers about needed accommodations			LSCM/ Student	
		Conference concerning contents of Summary of Academic Achievement Form			Transition Coordinator/ LSCM	
		Attend own Summary of Academic Achievement Meeting (Student <u>shares</u> report with team)			LSCM/Student	

