

SUMMARY OF ACADEMIC ACHIEVEMENT AND FUNCTIONAL PERFORMANCE
 Student Name: Sample Student

SUMMARY OF ACADEMIC ACHIEVEMENT AND FUNCTIONAL PERFORMANCE **School Age**

Student Name: Sample Student
 District/School Name: Sample - Developed from Penn Hills SD
 Date Summary Issued to Student (mm/dd/yy): June 16, 2010

Dear Sample Student :

Now that you have graduated or are beyond school age, we are providing you with a *Summary of Academic Achievement and Functional Performance* to assist you in planning for the future. This summary is divided into four parts. Part 1 provides information we currently maintain about you. Part 2 summarizes your academic achievement and functional performance in school. Part 3 provides recommendations for assistance you may need to meet your postsecondary goals. Part 4, which is optional, gives you a chance to provide information related to your achievement and performance.

Part 1: Student Information

Student Name: Sample Student Date of Birth: 1/24/1991
 Year of Graduation/Exit: 2010
 Student Address: _____
 City, State, Zip: _____
 Student Phone: _____
 Current School: _____ Current School Phone: _____

Part 2: Summary of Student Performance

| ACADEMIC ACHIEVEMENT (if appropriate) | ACCOMMODATIONS | RECOMMENDATIONS |
|--|---|---|
| <p>Sample you have been able to achieve average to above average academically with minimal supports. You have received instruction within the general education classroom and curriculum.</p> <p>Testing results qualified you as a student with a specific learning disability in Math.</p> <p>Sample you need to improve your attendance to school and to class. Absenteeism will eventually affect your work and efforts, not only in school, but also once you establish a career to pursue.</p> <p>Sample , you are a very likable and polite young woman. You participate appropriately in class, in class discussions and you complete your assignments</p> | <p>Extended Time - Up to 50% more time on Tests</p> <p>Access to Resource Room</p> <p>Frequent Comprehension Checks</p> <p>Positive Feedback</p> <p>Small Group Testing</p> | <p>Sample , you have been able to achieve average academically with minimal supports. As you prepare to continue your education at a post-secondary institution and you prepare to be competitively employed, you will have to continue to self-advocate for yourself. You will have to self-monitor your attendance and frustrations that you exhibit due to not understanding concepts. You will have to self-monitor your frustration level and develop a way to not let yourself get too overwhelmed and stressed with the demands of school deadlines. This causes you to want to avoid the class or the assignment altogether. You will have to be prepared for class or work with either the proper assignments completed or with the proper work etiquette that is expected of the profession in which you might gain employment. You</p> |

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| <p>(when you are in class to get them).</p> | | <p>will need to break down assignments and deadlines by importance. You will need to contact the office of supports at the university of your choice and self disclose your needs and what accommodations you would like to request in order for you to achieve success at the post-secondary level. Following post-secondary training, you will be able to be competitively employed.</p> <p>You have stated that you have an interest in pursuing a career in the field of Psychology or Forensics. Continue to explore these options and the possibilities that they will present to you. Some of the post-secondary education institutions that you have mentioned that interest you are CCAC, Clarion, Point Park and WVU. Visit these colleges and universities, determine which has the most to offer you and pursue your goals.</p> |
|---|--|---|

| <p>FUNCTIONAL PERFORMANCE (if appropriate)</p> | <p>ACCOMMODATIONS</p> | <p>RECOMMENDATIONS</p> |
|---|--|--|
| <p>Career/Vocational</p> | <p>Sample you have an interest in pursuing a career in either Psychology or Forensics. You will be able to obtain employment without supports in your chosen field following completion of post-secondary education.</p> | <p>Ask for assistance, from your boss or from co-workers, if and when you are in need of it. This will help to reduce possible errors and or reassure yourself that you are doing your job properly.</p> <p>Also, develop a way to self-monitor your stress levels. Complete the tasks that have required deadlines first.</p> |
| <p>Social Skills and Behavior</p> | <p>Sample , you are always polite and respectful to your teachers. You usually exhibit motivation, attention to instruction or appropriate classroom behavior. Sample you have great interpersonal relationships and get along well with</p> | <p>Maintain your great social skills and respect for “authority”. This will help you to be a success in any occupation you choose to pursue.</p> |

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| | career services at educational site | | | |
| Employment: Example your goal is to be competitively. | Seek competitive employment. Complete Job Applications | Contact (OVR) Office of Vocational Rehabilitation | Bob Romain 412-392-5983 rromain@state.pa.us | To see if you qualify to receive support with career training. Determine eligibility status; Assist with new or additional employment |
| Employment: | Seek assistance in locating companies hiring employees Update Resume Contact references - make sure they know that you will be using them Consider pros and cons of disclosing disability | Career Link Employment Search Websites | <u>Allegheny East</u> 2040 Ardmore Boulevard Pittsburgh, PA 15221 412-436-2225 412-552-7100 412-436-2225 TTY: 412-271-4217 Fax: 412-436-2133 www.careerlinkpittsburgh.com www.pacareerzone.com www.careerbuilder.com www.monster.com www.EmploymentGuide.com www.CareerBuilder.com/Pittsburgh www.classified.post-gazette.com/jobs/ | To seek employment and assistance in obtaining and maintaining employment Employment/Training Options |
| Independent Living: Sample your goal is to access the community resources independently. | Sample is capable of living independently Look into health care options Determine means of transportation Continue to be involved with your community. Contact interest groups or clubs to join | Medical Assistance PA Department of Transportation YMCA Chamber of Commerce | www.health.state.pa.us/transitionchecklist www.insurance.state.pa.us Adult Basic www.dmv.state.pa.us www.portauthority.org www.ymcaofpittsburgh.org www.pennhillschamber.org | To obtain healthcare if you do not have coverage either through parents or employer Meet transportation needs - driver's license or public transportation Promote social relationships |

Part 4: Student Perspective (Optional)

Please answer the following questions based upon your high school experiences:

In the past, what supports have been tried by teachers or by you

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| <p>to help you succeed in school (e.g., aids, adaptive equipment, physical accommodations, other services)?</p> | |
| <p>Which of these accommodations and supports has worked best for you?</p> | |
| <p>What strengths and needs should professionals know about you as you enter the postsecondary education or work environment?</p> | |

We have enclosed a copy of this document for you to share with your parents. We also will place a copy in our records. If you have questions concerning this document, please contact:

Name: Fill In Contact Information

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Phone: _____

Email Address: _____

For help in understanding this form, an annotated *Summary of Academic Achievement and Functional Performance* is available at www.pattan.net Type "Annotated Forms" in the Search feature on the website. If you do not have access to the Internet, you can request the annotated form by calling PaTTAN at 800-441-3215.